



Young Leader Planning Sheet #UnitedbyB2022 Festival

Step 1 – Your Festival Role

What is your role going to be?

Example:

- To lead an activity at a primary school festival that involves lots of children in a #UnitedbyB022 themed activity
- To support staff with overseeing and coordinating the logistics of the festival

Step 2 – Your Festival Role

What outcomes do you want to achieve for yourself and for children taking part?

Example:

- To improve my communication skills and my confidence when speaking in front of groups of children
- To ensure all children enjoy the festival and learn something about the Commonwealth Games



Step 3 – Task List and Timing

What tasks do you need to complete?

You will need to consider the following:

- That they are simple tasks that help you carry out your role effectively and to the best of your ability.
- How will the tasks be shared out? Who is the best person to be responsible for each task?
- What tasks need to be completed before the event, during the event and after the event?

Example:

- Practice your activity with other young leaders that you will be working with.
- Agree who will take on different roles.

Task	Person Responsible	When